

NATIONAL POWER TRAINING INSTITUTE (WR)
(Ministry of Power, Govt. of India)
NAGPUR-440022

TENDER DOCUMENT

SUPPLY OF DRAWING TABLES AND STOOLS

At

NPTI (WR), NAGPUR, MAHARASHTRA

NATIONAL POWER TRAINING INSTITUTE(ER)
(Ministry of Power, Govt. of India),
NAGPUR-440022

No.NPTI(WR)/BE /Drawing Hall/2015/

Dated: 28-07-15

NOTICE INVITING TENDER

Sealed tenders are hereby invited by the Principal Director, National Power Training Institute (Ministry of Power, Govt. of India) for the purchase as per schedule, specifications and as per the terms and conditions enclosed herewith from the authorized dealers /distributors / manufacturer of Drawing Tables and Stools. The 85 Nos. of Drawing Tables and Stools each to be procured as per specifications, and terms and conditions given below.

- | | |
|-----------------------------------|---|
| 1. Name of work | : Supply, of Drawing Tables and Stools
at NPTI(WR), Nagpur-440022 |
| 2. Estimated cost | : Rs. 6,37,500/- (Rs. Six lakhs thirty seven
Thousand five hundred only) |
| 3. Earnest Money | : Rs. 30,000/- (Thirty Thousand only) |
| 4. Last date of receipt of tender | : 13.08.2015 upto 14.30 hrs. |
| 5. Date of opening the tender | : 13.08.2015 at 16.00 hrs. |
| 6. Value of Tender Documents | : Rs. 500/- |
| 7. Time of Completion of job | : As per terms & conditions enclosed |

The offer shall remain open for at least 60 days. Earnest money shall be accepted only in the form of demand draft drawn in favor of the NPTI(WR), payable at Nagpur.

Sd/-

PRINCIPAL DIRECTOR

NOTICE INVITING TENDER

1) Important instructions: Terms & Conditions

Bid should be in two parts, a) Technical Bid, b) Price Bid in separate sealed envelopes. Both Bids envelope to be placed in an another single sealed envelope super-scribing "Procurement of Drawing Tables and Stools for Drawing hall". The cover should be addressed to The Principal Director, National Power Training Institute, Western Region, Nagpur-440022, Maharashtra.

2) Sealed Bids in two envelopes are to be submitted as follows: (Schedule of requirements)

A. Technical Bid: This Envelope namely Technical Bid should contain technical specification and characteristics. This cover should be super-scribed "TECHNICAL BID for Supply, of Drawing Tables and Stools for Drawing hall". The Technical Bid should contain the following:

1. EMD in the form of Demand Draft drawn in favor of NPTI(WR) payable at Nagpur, in any nationalised Bank.
2. If the tender document is downloaded from website, the cost of the tender document in the form of DD is to be enclosed.
3. Income tax clearance certificate of last three years
4. Minimum replacement Guarrantee/Warranty for one year.
5. Delivery period is to be indicated and maximum allowable period is 30 days from the date of placement of order.
6. Validity period to be indicated and should be minimum 60 days from the date of opening of the tenders
7. Agreement towards the payment terms of NPTI
8. The tender must contain all the relevant technical specifications of the equipments as per the tender document along with the relevant technical literatures / brochures / pamphlets / drawings and alternate proposal. All the documents, technical specifications should be signed by authorized signatory of bidders with seal of the firm and date.
9. Credential (Work order of similar work executed in Institutions.)
10. Registration certificate of firm
11. TIN, VAT No, for sales tax registration.
12. Sales tax paid returns of last 3 years.
13. Provisionally selected supplier firm must show the sample as per specifications within 10 days of intimation. The purchase committee reserves the right to suggest modifications in the sample, if any.
14. After approval of sample by the purchase committee the delivery period for supply as per sample and specifications should not be more than 30 days from the date of issue of supply order.

B. Price Bid: Second envelope namely Price Bid should contain only the price part and other information given below. This cover should be super-scribed " Price Bid for Procurement of Drawing Tables and Stools for Drawing hall"

1. The price must be firm and final till the delivery of equipment inclusive of all Taxes, Govt. levies and other duties on FOR destination basis. (NPTI Nagpur)
2. The price must be quoted in figures and words.

4. General Terms and Conditions:

01. Criteria for awarding the work will be based on:
 - a) Lowest value of price quoted
 - b) Guarantee/Warrantee must be provided by the bidder. Minimum replacement Guarantee/Warrantee period should be 1 yrs.
 - c) Reputation of brand / Manufacturer
 - d) Credentials and relevant experience of the bidder.
In regard to the award of work, decision of Principal Director/Head of the Institute will be final and binding.
02. Delivery should be F.O.R. destination basis i.e. NPTI (WR), Nagpur.
03. Part supply is not allowed.
04. **90% of payment will be made on successful supply & Inspection Balance 10% of payment will be kept as security deposit towards Performance Guarantee during the period of one year or released against the Bank Guarantee for any equivalent amount of any nationalized bank. EMD will be released after successful Supply & Inspection of Drawing Tables and Stools.**
05. Offer should include freight, packing, forwarding, delivery, warranty, Inclusive of all taxes, Govt. levies and other duties on FOR destination basis.
06. If the last date for receipt of the tenders happens to be a holiday, the next working day shall be the due date.
07. In the event of successful bidder's failure to deliver the material as per order and Specifications within the stipulated delivery period, the order is liable for cancellation and EMD will be forfeited.
08. The tender document is not transferable
09. The bidders are advised to go through the tender documents, terms and conditions thoroughly and must sign all the pages.
10. In case of any dispute, the decision of Principal Director / Head of the Institute will be binding and final.
11. This institute is a training institution under Ministry of Power, Govt. of India, if any discount applicable for educational / training institution, the same may be indicated in your Price Bid.

12. NPTI reserves the right to cancel the tender without assigning any reason and to increase or decrease the quantity of any items mentioned overleaf.

13. The suppliers shall be responsible for the safety of the material during transit, loading and unloading. This office does not own any responsibility if the material is damaged during transit, erection and testing.

14. The bidder should follow all safety measures at site and ensure that no damage is caused at the site. If any damage occurs as a result of the work, the bidder will restore the same or the cost of the same will be realized from the bill.

15. The cost of the sample to be born by the supplier,. Is the sample is approved it will be included in the supply.

16. All Drawing Tables and Stools should be delivered in good condition, to be arranged in a drawing hall in BE building by the supplier of his own cost without conditions and damage.

17. The supplier has to make his own arrangement for the ordinary / special tools, machinery, and other consumables required for successful completion of assembly of Drawing Tables and Stools, if any.

18. The Vendor / Supplier may indicate their local network for undertaking after sales services.

19. Suppliers or their authorized representative may be present during tender opening.

B. INSPECTION

1. Inspection / waiver of inspection for equipment does not relieve the supplier of his Obligation to replace / rectify the materials which are found defective. (Due to bad Workmanship quality or damaged in transit) at the time of final inspection after arranging at the site free of cost.

C. GUARANTEE / WARRANTY

1. The Bidders / Supplier shall submit the Guarantee/warranty from the date of Inspection at NPTI(WR). Any defect noted in this period because of the bad quality of workmanship/ materials of sub-standard design shall be rectified or the defective part/equipment have to be replaced by the supplier free of cost during the guarantee / warranty period. Minimum replacement guarantee/warranty should be of one year.

PRICE BID FORM

Tender No.: No.NPTI(WR)/BE/ Drawing Hall/2015

Date:

To
The Principal Director,
National Power Training Institute,
Western Region,
Gopal Nagar, Nagpur-440022

Dear Sirs,

I accept your Terms & Conditions as per your Tender No. NPTI(WR)/_____ Dated _____and quote the following prices.

1.	Name of the Item & Quantity	Price in Rs.
2.	a. Price of Drawing Tables and Stools as per Specifications and terms and conditions, Inclusive of all taxes, Govt. levies and duties, FOR destination basis. Bidders should quote total price of 85 Nos. of Drawing tables and stools. Tender will be awarded on aggregate price of both the items.	
	b. Warranty for	_____ Years
	c. Discount if any	_____ %
4.	List of Enclosures: Signature of the authorized person with date: Full address of the firm with seal:	

CHECK LIST & CRITICAL DATES

Before submission of your offer please confirm the following:

1. Sealed quotation in 2 parts - Technical & Price Bid in separate covers
2. Superscribe in the outer cover **“Tender for Procurement of Drawing Tables and Stools for Drawing hall”** and Tender Enquiry No. Tender No.: No.NPTI(WR)/BE/ Drawing Hall/2015 due on 13-08-2015.
3. DD for EMD amount of Rs.30000/-
4. Technical Literature / should be enclosed along with the Technical Bid.
5. Enclose the list of clients / customers / credentials for supply of Drawing Tables and Stools in technical Bid.
6. The Price Bid cover should be super scribed **“Price Bid for Procurement of Drawing Tables and Stools for Drawing Hall”** in technical Bid.
7. Enclose authorization letter in case representing their principals
8. Endorse your signature in the tender.

CRITICAL DATES

The NPTI reserves the right to amend the dates shown below.
The critical dates are as follows

Date of release of the tender	: 28.07.2015
Venue	: NPTI(WR), NAGPUR
Last Date for Bid submission	: 13.08.2015 at 14.30 hrs.
Technical Bid opening	: 13.08.2015 at 16.00 hrs.
Price Bid Opening	: 13.08.2015 for qualified bidders or their authorize representatives only.

SPECIFICATIONS OF ADJUSTABLE TOP DRAWING BOARD

- The drawing Table construction is as per attached photographs.
- The frame of table and structure at back of drawing board is of iron square hollow pipe of 25mm X 25 mm and thickness of 2.0 mm with cross supports at the bottom
- The Overall size: 825 mm(L) X 600mm (W) X 900mm (H).
- The length and breadth of drawing table is such that it can accommodate comfortably the 815 mm × 580 mm of drawing board. Wooden drawing board made from well-seasoned teak, blue pine, oak or red cedar is required as a drawing board. A perfectly straight edge made of hard durable wood is required to be inserted along one edge of the board, to guide the T-square. The working surface of the board should be free from cracks. To prevent warping, it is made of narrow strips of wood glued together and has two battens fixed on the bottom. Care should be taken to ensure that the surface of the board is absolutely flat.
- The two supports with hatches for inclining drawing board is. The drawing board slanting angle is adjustable as per user requirement at fixed angle with the help of two Rack strips of 4 mm thickness, provided at the top of the understructure frame. The "C" shaped circular rod should be provided to fit in Rack strips.
- Additional two batten of adequate size at the back of drawing board are required in such a way that approx. 2.5" distance apart from periphery so that drawing clips can be inserted at any place.
- A Shelf is provided 8" depth below the top of the table and shall be covered from 3 sides (Back & 2 sides) with 15mm thick prelaminate wooden board supported on 20 mm square steel tubular frame with thickness 2.0mm, welded to the main frame

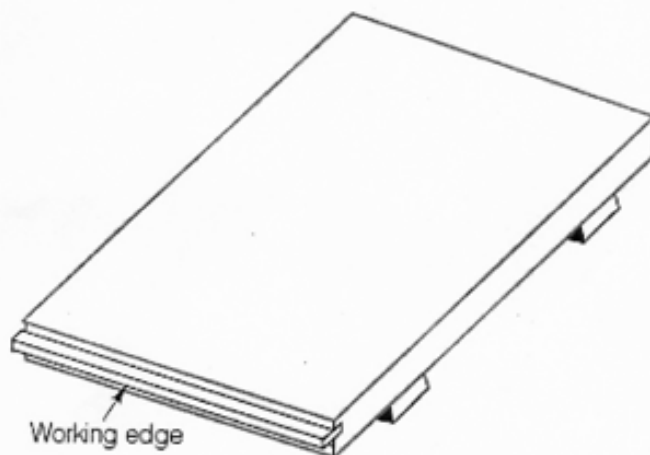


FIGURE 1. A drawing board with a working edge on the left

The 815 mm × 580 mm of drawing boards as per BIS standards are to be mounted at the top of the table as per pictures.

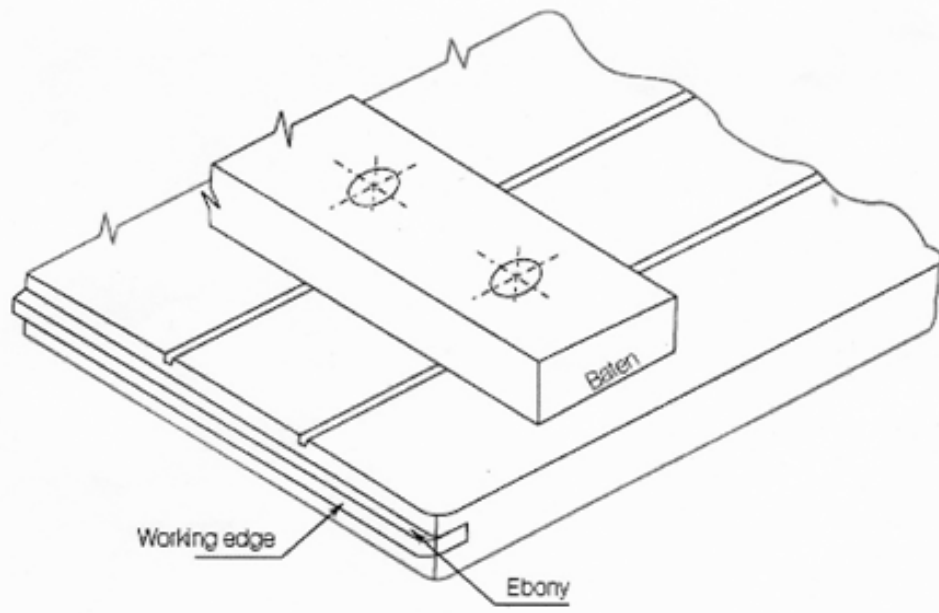


FIGURE 2. Partial view of the bottom of a drawing board

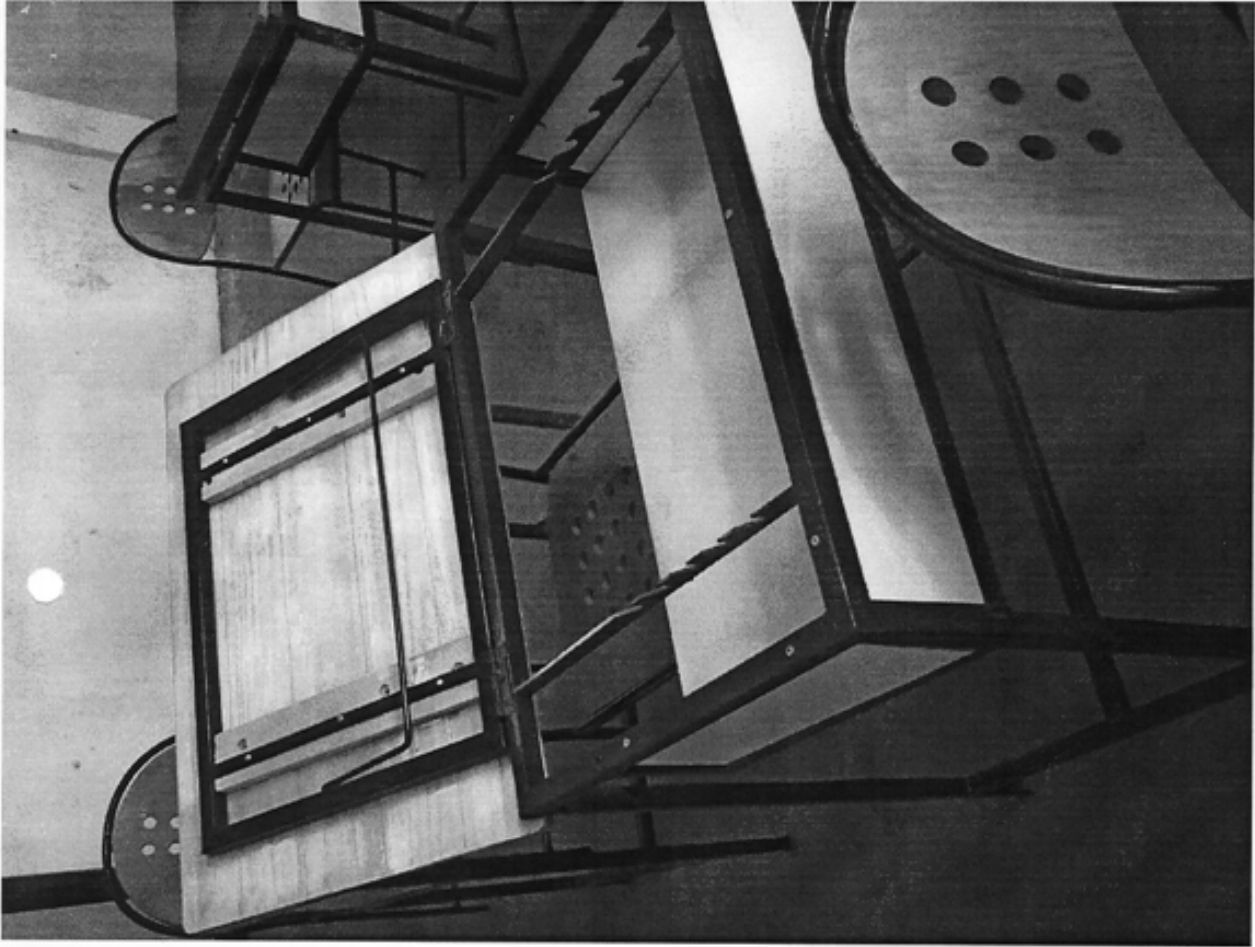


Fig. 3- Assembled table view (Please ignore the nearby furniture)

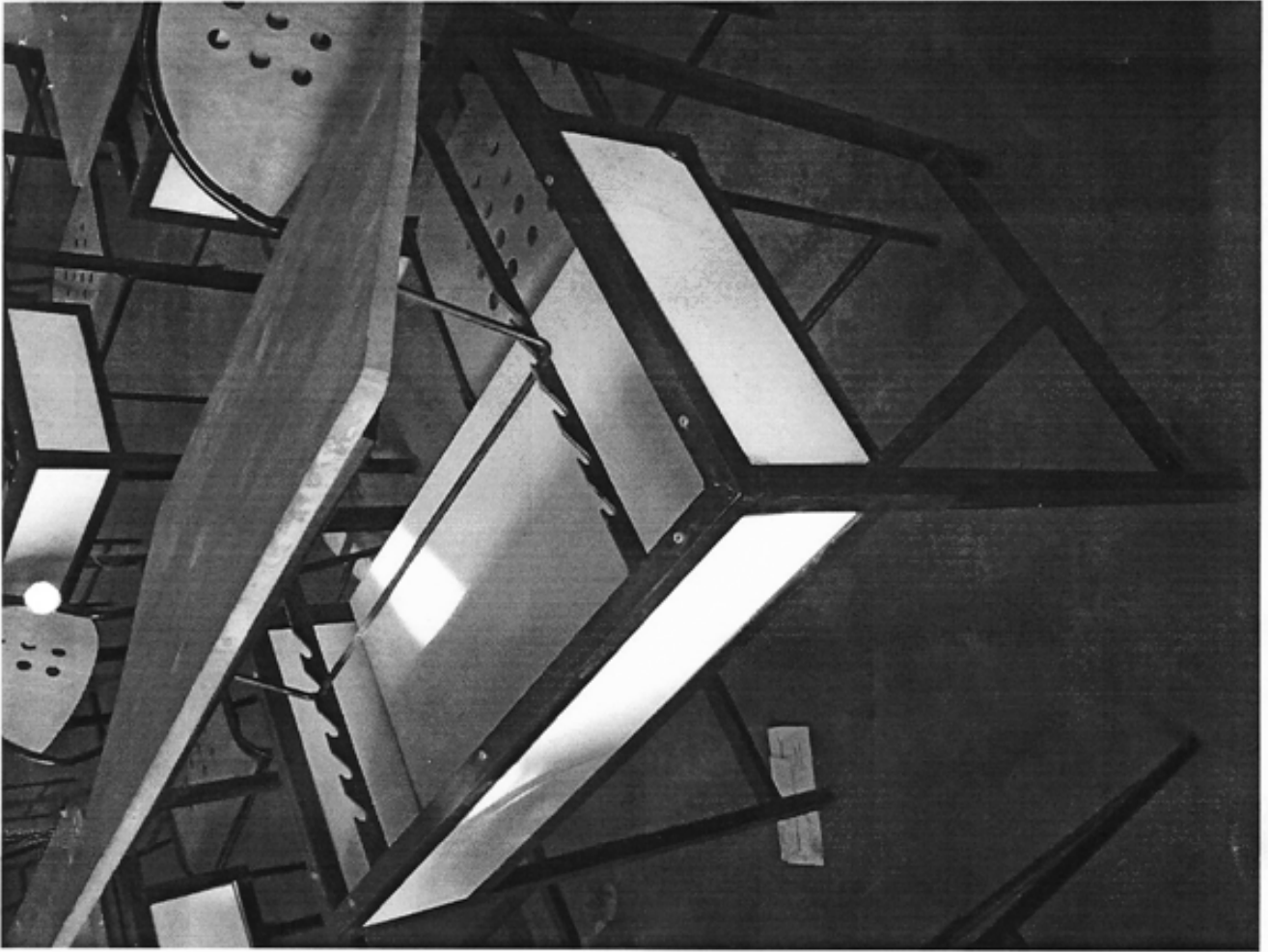


Fig. 4- Assembled table view (Please ignore the nearby furniture)

SPECIFICATIONS OF HIGH RAISE STOOL - WITH BACK REST

- Overall size: 890(H) X 450(W) X 550 (L)
- The frame is made of round steel tube of 30mm dia. X 1.25 mm wall thickness of CR-ERW grade.
- The round seat of 375 mm dia. with high density foam leatherite cushion and is mounted on 18 mm dia steel tubular ring which is welded to the main frame.
- Provided with a back rest -- 250 mm above seat level.
- Having built in foot rest.
- Entire steel tubular frame is high quality chrome plated
- Legs are provided with PVC / Rubber shoes.
- Colour of the cushion is black
- The entire construction of the stool is as per diagram.



HIGH RAISE STOOL - WITH BACK REST
Overall Size : 890 H x 450 W x 550 D - mm